

CENTRAL DENTAL
REKA KOERNER DDS
1800 CENTRAL AV.N.E.
MINNEAPOLIS, MN 55418
612-789-9444

OUR OFFICE FINANCIAL POLICY

Dear Patient:

The following information is to advise you of the methods of payment available for your dental services. We ask that each of our patients' select and use one of the methods listed below. With business operating costs constantly increasing, this responsible action on your part will help keep our accounts receivable under control and our overhead costs down, we can thereby pass this savings on to you by continuing to keep our fees as low as possible.

METHOD 1 CASH FOR SERVICES PAYMENT

All bills for dental services rendered are due and payable at the appointment when the work is done unless previous arrangements have been made. All smaller cost services are expected to be paid in this manner. If your fee is a larger one and you are able to pay the full amount, this will be greatly appreciated. This saves us the additional expense of mailing and carrying your account on our records. A 5% discount will be given on all accounts paid by cash or check on the day of service. Discounts do not apply to services covered by insurance.

METHOD 2 DENTAL INSURANCE PAYMENT

We recommend a pre-determination of benefits be submitted to your dental insurance so that you may know your portion of the payment in advance.

Your insurance company will be billed at the time service is provided. You will be responsible for your patient portion at the time of treatment. Upon receipt of the

insurance payment we will reconcile the account and bill or refund any remaining difference to you.

METHOD 3 MONTHLY STATEMENTS

All monthly statements are due and payable in full upon receipt unless prior arrangements have been made with the business manager. A 1.5% monthly service charge on the account balance will be applied if payment is not received in 30 days. If a balance remains unpaid after 90 days, and no satisfactory payment arrangements have been made with the dental office, it will be assigned over for legal collection procedures.

METHOD 4 VISA/MASTERCARD/DISCOVER

Central Dental accepts these 3 major credit cards as forms of payment. Visa, Master Card and Discover.

Payments

In the event of default on a payment, the responsible party will pay a collection fee up to 30% and reasonable attorney fees incurred in collection of this amount and any future outstanding balances.

Thank You,

Reka Koerner

